# Proposed Order - Blank preview

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[DRAFT NOTICE: Draft prepared with self-help software. Not legal advice. Have an attorney review before filing. Delete this note before you sign.]

[Name of court]
[County, district, or division, if your court's captions include one; otherwise delete this line]
Case No. [Case number]
[Name of first party], [Plaintiff or Petitioner]
v.
[Name of second party], [Defendant or Respondent]

## PROPOSED ORDER ON [TITLE OF THE MOTION OR MATTER]

This matter came before the Court on [date of the hearing, or the date of the written submissions if there was no hearing] on the [title of the motion or matter] filed by [name of the party who filed it] on [filing date].

[List who appeared at the hearing, such as each party and any attorney, or delete this paragraph.]

### Findings

[If your court expects findings in this type of order, write each proposed finding below as a separate numbered statement of fact; otherwise delete this section.]

1. [Proposed finding.]
2. [Proposed finding.]

### Order

IT IS ORDERED that:

1. [State the first proposed term exactly as you propose it to read.]
2. [State the next proposed term.]
3. [Add or remove numbered terms as needed.]

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Judge presiding
Printed name: _____
Date entered: _____

Proposed order submitted by:

[Your full name]
[Your role in the case, such as Petitioner or Respondent], self-represented
[Mailing address where you receive court papers]
[Phone number]
[Email address]
Date: [Date you sign]

## Certificate of Service

I certify that on [date of service], I served a copy of this Proposed Order on each person listed below by [method of service your court's rules allow, such as mail, hand delivery, email, or electronic filing service].
[Name of each person served, and the mailing address or email address used for service]

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[Your full name]
Date: [Date you sign this certificate]